

Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,
Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002
NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

AGENDA OF CAC for the AY:2020-21 I Sem Dt: 03.08.2020

- 1. Strictly following the COVID 19 rules and maintaintain social distance
- 2. Subject allotment Workload for faculty.
- 3. Framing of time tables for online class work.
- 4. Guides allotment for various programs
- 5. Submit research proposals for research activities
- 6. Publish various research activities on SCI/Scopus journals.
- 7. Conducting the webinars of various departments at national and international levels
- 8. Updating subject files for R19 regulations
- 9. Framing, reconstitution and measures of all institutional committees
- 10. Inviting proposals for facilities to be created in the Institution.
- 11. Inviting proposals for purchasing of instruments, glass wares, chemicals etc.
- 12. Review on student's performance in academics and scientific activities
- 13. Student counsel system updation
- 14. Any other academic issues.

PRINCIPAL

Santhiram College of Pharmacy
NH-40,NANDYAL



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Minuets of College Academic Committee (CAC) which held on 03.08.2020

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2020-21 I SEM and reviews/suggestions are recorded as follows.

S.no	Particulars	Enclosures	Action taken / Remarks	
1	COVID 19 Rules and regulation	Annexure-I	COVID 19 Rules, preventive measures were discussed	
2	Subject allotment for faculty in pharmacy	Annexure-II	Subjects were allotted to the faculty as per their concerned department with not more than 20 hrs/week	
3	Time tables framing for the class work	Annexure-III	Timetable for all classes & Utilization free staff for academic discipline was resolved.	
4	Guides allotment for various programs	Annexure-IV	Guides are allotted for B.Pharmacy, M.Pharmacy and Pharm.D Courses	
5	Research proposals from the faculty	Annexure-V	Research proposals were invited from the faculty and submitted	
6	Research publications from the faculty	Annexure-VI	SCI/Scopus research publications were invited from the faculty and submitted	
7	Condition of Webinars form various departments	Annexure-VII	It is resolved to invite various speakers from national and international universities	
8	Subject files from the faculty for R19 regulation	Annexure-VIII	Subject files were invited from the faculty and submitted of R19 regulation	
9	Framing and performance of the Anti-ragging, Grievance, Women empowerment and other committees	Annexure-IX	Anti-ragging committee and other committees updated and the performance is satisfied	
10	Institutional facility proposals	Annexure-X	Proposals for the institution facilitie were enclosed (Industrial pharmacy lab).	
11	Proposals for Instruments, library books, glassware & chemicals purchase	Annexure-XI	Instruments, library books, glassware chemicals purchases orders were proposed and initiation for purchase and repair of instruments etc.	
12	Review on Condonation, detained, dropout students and University examination results.	Annexure- XII	University examination results & students regularity were reviewed and directed for better results.	
13	Students counsel system updation	Annexure- XIII	The effective & recorded mentor- mentee system has to be updated	

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CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC) ATTENDED FOR MEETING Dt: 03.08.2020

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	de
2	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Vice Chairman	9704129298 ravi445@gmail.com	RIL
3	Dr. M. Sreenivasulu, Prof. of Dept. Ph. Chemistry	Director R&D	9505811202 ; sreenivasulu_munna @yahoo.com	Mosery
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AGENDA OF CAC for the AY: 2020-21 II Sem Dt: 19.02.2021

- 1. Strictly following the COVID 19 rules and maintenance of social distance
- 2. Subject allotment Workload for faculty.
- 3. Framing of time tables for class work.
- 4. Preparation of institutional academic activities.
- 5. Inviting study materials and laboratory manuals.
- 6. Inviting lesson plans and Lab schedules from the entire faculty.
- 7. Publish various research activities on SCI/Scopus journals
- 8. Result analysis
- 9. Review on student's performance in scientific activities
- 10. Student counsel system updation
- 11. Any other academic issues.

PRINCIPAL

Principal
Santhiram College of Pharmacy
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Minuets of College Academic Committee (CAC) which held on 19.02.2021

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2020-21 II SEM and reviews/suggestions are recorded as follows

S.no Particulars		Enclosures	Action taken / Remarks	
1	Strictly following the COVID 19 rules and maintenance of social distance	Annexure-I	COVID 19 rules, preventive measures were discussed	
2	Subject allotment for faculty in pharmacy	Annexure-II	Subjects were allotted to the faculty as per their concerned department with not more than 18-24 hrs/week	
3	Time tables framing for the class work	Annexure-III	Timetable for all classes & Utilization free staff for academic discipline was resolved.	
4	Institution calendars, Academic calendars and examination cell	Annexure-IV	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared	
5	Study materials, lab manuals from faculty	Annexure-V	Study materials, lab manuals were invited from faculty and submitted	
6	Lesson plans, lab schedules from the faculty	Annexure-VI	Lesson plans, schedules were invited from the faculty and submitted	
7	Research Publications from Faculty	Annexure-VII	SCI/Scopus research publications were invited from the faculty and submitted	
8	Review on condonation, detained, dropout students and University examination results.	Annexure-IX	University examination results & students regularity were reviewed and directed for better results.	
9	Review on students performance in competitive examinations and placements & training	Annexure- XI	Placement & training facilities for students and performance in competitive examination were reviewed.	
10	Students counsel system updation	Annexure- XIII	The effective & recorded mentor- mentee system has to be updated	

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Principal
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CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC) ATTENDED FOR THE MEETING Dt: 19.02.2021

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	GA-
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